

Support Material Agenda Item No. 8

Board of Directors

**June 7, 2017
10:45 AM**

Location:

San Bernardino County Transportation Authority
First Floor Lobby
Santa Fe Depot, 1170 W. 3rd Street
San Bernardino, CA

CONSENT CALENDAR

Administrative Matters

8. Fiscal Year 2017/2018 Work Goals and Objectives

Receive Fiscal Year 2017/2018 Work Goals and Objectives. **Raymond Wolfe**

A copy of the 2017/2018 Work Goals and Objectives is being provided separately for your information.

SAN BERNARDINO COUNTY TRANSPORTATION AUTHORITY
FISCAL YEAR 2017/2018 INITIATIVES AND ACTION PLAN REPORT

Initiative #1: Transparent and Accountable Allocation Strategies				
Division Strategy: Finalize implementation of electronic financial records management system				
1A	Action Plan	Milestones	Milestone Status	Responsibility
	Implement electronic accounts receivable system	Test electronic accounts receivable process – Q2		Finance
		Finalize agency-wide electronic accounts receivable process – Q3		Finance
Notes				
File structure has been created in Laserfiche. Finance needs to set up Connector between Laserfiche and EDEN. Finance has hired an additional full-time employee to process accounts receivable and is currently in training to implement agency wide.				
Division Strategy: Complete timely audits of Measure I and Transportation Development Act recipients				
1B	Action Plan	Milestones	Milestone Status	Responsibility
	Manage and communicate with Audit firm to plan and complete annual audits	Convey time table and expectations to jurisdictions and transit operators – Q2		Finance
	Monitor progress of audits and inclusion of MOE calculation, use of senior and disabled funds, and schedule of DIF shares	Implement additional information and schedules in the MSI audits – Q3		Finance
	Inform Committees and SBCTA Board of status of audits	Provide audit reports and recommendations – Q3		Finance
	Manage TDA triennial performance audits of SBCTA and transit operators	Award consultant contract for performance of triennial audits – Q2		Fund Administration, Finance
		Submit completed audits to Caltrans by July 1, 2018 – Q4		Fund Administration, Finance
Notes				

1 | Yellow shading means the work is behind schedule
 Red text signifies urgent and significant challenges in completing the task

Fiscal Year 2017/2018 Initiatives

Division Strategy: Test compliance with Measure I Ordinance and Expenditure Plan				
1C	Action Plan	Milestones	Milestone Status	Responsibility
	Conduct agreed upon procedures from pool of audit firms to review expenditures for Measure I programs for Fiscal Years 2015/2016 and 2016/2017.	Submit scope of work and select audit firm from pool to conduct agreed upon procedures on all Measure I programs – Q1		Finance
		Monitor work of audit firm to complete the field work – Q2		Finance
		Present results to Committee and Board – Q3		Finance
Notes				
Prior audit for Measure I programs was prepared by Conrad LLP and covered up to Fiscal Year 2014/2015. Goal is to conduct audit every two years.				
Division Strategy: Implement database for insurance certificates				
1D	Action Plan	Milestones	Milestone Status	Responsibility
	Implement insurance certificate tracking in EXIGIS database and enable access agency wide.	Review all data entry for all current contracts – Q1		Finance
		Train SBCTA staff on use of EXIGIS – Q2		Finance
		Launch EXIGIS agency wide – Q3		Finance
Notes				

2 | Yellow shading means the effort is lagging the committed time schedule
 Red text signifies serious impediments to progress that could translate to failure in completing the task

Fiscal Year 2017/2018 Initiatives

Division Strategy: Expand Planet Bid program to include electronic scoring and evaluation				
1E	Action Plan	Milestones	Milestone Status	Responsibility
	Implement electronic scoring and evaluation when soliciting proposals or bids by expanding use of the Planet Bid program.	Draft procedures and test on several procurements. – Q1		Finance
		Inform and train SBCTA staff on the new automated system to score and evaluate bids – Q1		Finance
Notes				
Division Strategy: Use strategic programming to ensure that no funds are lost				
1F	Action Plan	Milestones	Milestone Status	Responsibility
	Manage projects closely with Caltrans to ensure adequate resources are available when projects are ready	May 1 is Caltrans’ deadline for guaranteed access to federal OA	SBCTA staff meets monthly with Local Assistance to encourage early review of projects that are scheduled for delivery after May 1.	Fund Administration (Project Delivery)
		June 30 is CTC deadline for project allocation or extension requests	Staff will ensure projects scheduled for allocation in FY2017/2018 are allocated by the June deadline or recommended for a deadline extension.	Fund Administration
Notes				

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Fiscal Year 2017/2018 Initiatives

Division Strategy: Protect San Bernardino County's equitable share of available state and federal funds				
1G	Action Plan	Milestones	Milestone Status	Responsibility
	Develop funding strategies that maximize resources available and result in opportunities to seize additional state and federal funds	Ensure that OA and apportionment will not be lost as SBCTA continues to accumulate OA for future project priorities – Q4		Fund Administration
		Participate in development of guidelines for new programs created by SB1 – Road Repair and Accountability Act of 2017 – to ensure San Bernardino County receives its equitable share of new revenues – Q4		Fund Administration
		Participate in development of the 2018 STIP Guidelines to seek to restore the fund programming lost to San Bernardino County in 2016 STIP and to ensure San Bernardino County receives its equitable share in 2018 STIP – Q3		Fund Administration
		Develop plan to fully allocate all expiring Trade Corridors Improvement Fund formula shares – Q4		Fund Administration (Project Delivery)
		Monitor implementation of AB 1113 to ensure City of Needles receives a share of State Transit Assistance (STA) funds and other funds that use the STA formula – Q4		Fund Administration, Legislative and Public Affairs
Notes				
The need to accumulate federal apportionments for SBCTA's large delivery program in Fiscal Year 2018/2019 could result in apportionments expiring or loss of obligation authority. Staff will work closely with Caltrans and other regions to develop plans for extensions or funding loans as necessary.				

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Fiscal Year 2017/2018 Initiatives

Division Strategy: Develop long-term bonding needs to help leverage other funds and deliver projects				
1H	Action Plan	Milestones	Milestone Status	Responsibility
	Establish plan for 2018 sales tax revenue bond program	Complete 2018 Update to the 10-Year Delivery Plan to incorporate new Measure I revenue estimates and results of 2018 STIP adoption/grant opportunities – Q4		Fund Administration (Finance, Project Delivery, Transit, Planning)
Notes				
Division Strategy: Manage geographic equity in fund distribution across the County				
1I	Action Plan	Milestones	Milestone Status	Responsibility
	Develop long-term strategy for ensuring geographic equity in fund distribution over the life of the Measure	Complete analysis of federal/state equitable share funding availability for Mountain/Desert subareas – Q2		Fund Administration
		Close out and reconciliation of Valley Project Advancement Agreement Program – Q1		Fund Administration (Planning)
Notes				
Division Strategy: Administer Transportation Development Act (TDA) funds in an efficient and transparent manner				
1J	Action Plan	Milestones	Milestone Status	Responsibility
	Implement a TDA database for tracking allocations and disbursements	Implement and train operators on database for internal tracking of TDA allocations and disbursements – Q3		Fund Administration
Notes				

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Fiscal Year 2017/2018 Initiatives

Division Strategy: Manage SBCTA railroad right-of-way in an efficient and comprehensive fashion				
1K	Action Plan	Milestones	Milestone Status	Responsibility
	Manage SBCTA railroad right-of-way in an efficient and comprehensive fashion.	Continue management		Transit
		Hire a Management Analyst 3 to fill the role of the ROW Manager – Q1		Transit
	Notes			
Initiative #2: Engender Public Trust				
Division Strategy: Secure an unmodified opinion of comprehensive annual financial report (CAFR)				
2A	Action Plan	Milestones	Milestone Status	Responsibility
	Plan meeting at interim field work with Executive Board officers and CPA firm	Schedule meeting – Q1		Finance
		Schedule interim field work in July 2017		Finance
		Schedule year-end field work to start in October 2017		Finance
Notes				
Generally Accepted Auditing Standards require CPA firm to report directly to the Board and have access to the Board at all times. SBCTA staff schedules a meeting before or during the interim phase of the audit and at year-end. The meeting at interim is to present the timeline of the audit, discuss any issues of concern and confirm the scope of the audit and expected deliverables. At year end, the CPA firm will inform the Executive Board any significant items identified during the audit, present the opinion on the CAFR, single audit, TDA, GANN Limit, and any other reports issued.				
Division Strategy: Obtain Certificate of Achievement for Excellence in Financial Reporting				
2B	Action Plan	Milestones	Milestone Status	Responsibility
	Apply for GFOA award for the CAFR	Submit application and CAFR to GFOA after meeting with Executive Board in December 2017.		Finance
Notes				

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Fiscal Year 2017/2018 Initiatives

Division Strategy: Obtain Distinguished Budget Presentation Award				
2C	Action Plan	Milestones	Milestone Status	Responsibility
	Apply for GFOA award for annual budget	Submit application to GFOA – Q1		Finance
	Notes			
Division Strategy: Complete development of a Comprehensive Quarterly Budget Report to Board				
2D	Action Plan	Milestones	Milestone Status	Responsibility
	Complete necessary changes to the quarterly budget to actual report to Board by major Fund, by Program	Design custom report in EDEN – Q1		Finance
		Introduce report to Board – Q2		Finance
Notes				
Initiative #3: Focus on Creating and Strengthening Collaborative Partnerships with Governmental and Business Entities				
Division Strategy: Conduct regional forums to discuss issues of importance across our region				
3A	Action Plan	Milestones	Milestone Status	Responsibility
	Develop opportunities for our staff and policy makers to meet with counterparts in neighboring regions for discussions of issues impacting the broader region	Conduct forum with WRCOG to discuss issues of community health and wellness as a follow-up from our last meeting. – Q2		COG
		Conduct forum with SGVCOG to discuss cross-county issues related to transportation access and other matters. – Q4		COG
Notes				

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Fiscal Year 2017/2018 Initiatives

Division Strategy: Enhance COG role				
3B	Action Plan	Milestones	Milestone Status	Responsibility
	Work with the Board on the annual COG work plan and increase COG activities.	Meet with COG Ad Hoc Committee to develop COG work plan. – Q1	Met with Ad Hoc on May 3, 2017. Will report to Board in June.	COG
		Work Cooperatively with OIAA to engage local governments in assisting in the success of ONT.	Initial meeting scheduled in May 2017 with action plan to follow.	COG
		Work on toolkit of local government actions and possible funding to combat opioid abuse. – Q2		COG
		Explore opportunities for coordinating funding opportunities for improving public safety communications.	Initial meetings with local Public Safety Dispatch centers held to identify needs. Working group formed. Report back to Board in Q3.	COG
		Coordinate local response to proposed NPDES Storm Water Permit.	Will work through City/County Managers TAC once draft permit language is released.	COG
		Begin process of preparing and sharing technical tools for 2020 Census	Participate in Census bureau technical meeting Q1.	COG
		Notes		
Division Strategy: Enhance SBCOG's and the region's ability to compete for grant funding				
3C	Action Plan	Milestones	Milestone Status	Responsibility
	Coordinate regional efforts to comment on state guidelines and rules for grants.	Convene Ad Hoc Committee of City Managers and County to focus on competitiveness and guidelines for Cap and Trade funds	Ad Hoc formed and has had initial meeting in May 2017. Action plan to follow by Q2	COG, Planning
		Monitor and provide comments on draft guidelines for state grants. - Ongoing		COG, Planning

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Fiscal Year 2017/2018 Initiatives

3D	Host grant writing workshop for our members and other local government partners.	Schedule grant work shop for Fall – Q2		COG, Planning
	Notes			
Division Strategy: Assist local governments with environmental and efficiency initiatives				
3E	Provide leadership and assistance to our members in implementing energy conservation projects.	Host LED holiday light exchanges – Q2		Air Quality/Mobility
		Assist members of the Regional Energy Partnership achieve the next level of utility savings and rebates. - Ongoing		Air Quality/Mobility
3F	Assist local agencies and the region with tools and funding to encourage pollution reductions through alternative fueled vehicles and new advanced technologies.	Conduct regional EV strategic plan.	Expect grant award in Q1. Begin planning work in Q2	Air Quality/Mobility
		Complete Phase I and begin Phase II battery truck deployment at BNSF yard and Fontana logistics facility. Q4		Air Quality/Mobility
		Use state grant funds to install public EV charging infrastructure	Beyond Depot and downtown SB Transit, pending new grant announcements.	Air Quality/Mobility
Notes				
Initiative #4: Accelerate Delivery of Capital Projects				
Division Strategy: Implement Metrolink revenue service to the San Bernardino Transit Center				
4A	Complete construction of the Downtown San Bernardino Passenger Rail Service, implement Metrolink revenue service, and close-out the contract	Complete Construction – Q1		Transit
		Implement revenue service – Q2		Transit (Metrolink)
		Close-out construction contract – Q3		Transit

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Fiscal Year 2017/2018 Initiatives

Notes				
Division Strategy: Deliver the Redlands Passenger Rail Project				
4B	Action Plan	Milestones	Milestone Status	Responsibility
	Award contract for early utility relocation contract & advertise for bid for the mainline construction contract. In addition, award the vehicle procurement contract, and enter into operating and maintenance agreements with Omnitrans and Metrolink.	Award early utility contract – Q1		Transit
		Advertise for mainline construction contract – Q3		Transit
		Award vehicle procurement contract – Q1		Transit
		Enter operating & maintenance agreements with Omnitrans & Metrolink – Q3		Transit
Notes				
Division Strategy: Construct at-grade crossing improvements at Sierra Avenue, Juniper Avenue, and along the Shortway				
4C	Action Plan	Milestones	Milestone Status	Responsibility
	Complete construction of the improvements at Sierra Avenue and Juniper Avenue. Enter into an agreement with Metrolink for the improvements along the Shortway and acquire the necessary right of way.	Complete construction at Sierra Avenue and Juniper Avenue – Q3		Transit
		Enter agreement with Metrolink for the Shortway – Q1		Transit
		Procure the right of way needed for the Shortway - ongoing		Transit
Notes				
Division Strategy: Environmentally clear the West Valley Connector and proceed with final design.				
4D	Action Plan	Milestones	Milestone Status	Responsibility
	Obtain environmental approval and commence the final design phase of the West Valley Connector BRT project.	Submit EIR/EA for final review – Q1		Transit
		Obtain approval – Q4		Transit
Commence Final Design – Q4			Transit	

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	Notes			
Division Strategy: Complete preliminary design and environmentally approve the Metrolink – Double Track – Control Point (CP) Lilac to CP Rancho				
4E	Action Plan	Milestones	Milestone Status	Responsibility
	Complete the preliminary design and environmental clearance of the CP Lilac to CP Rancho Double Track Project on the Metrolink San Bernardino Line.	Complete the environmental clearance – Q2		Transit
		Complete the preliminary design (30%) – Q2		Transit
	Notes			
Division Strategy: Complete an analysis of the operational parameters and capital improvements needed to extend hybrid-rail service from the Redlands Passenger Rail Corridor onto the Metrolink San Bernardino Line.				
4F	Action Plan	Milestones	Milestone Status	Responsibility
	Complete a study, in partnership with the Los Angeles County Metropolitan Transportation Authority to analyze expanding hybrid-rail service onto the Metrolink San Bernardino Line.	Study complete		Transit
	Notes			

Fiscal Year 2017/2018 Initiatives

Division Strategy: Delivery of Capital Projects				
4G	Action Plan	Milestones	Milestone Status	Responsibility
	Project Study Report (PSR) and Project Approval and Environmental Document (PAED) Milestones	SR 60 Archibald Interchange: PA/ED Approved - Q3		Project Delivery
		SR 60 Central Interchange: PA/ED Approved - Q1		Project Delivery
		I-215 University Interchange: PA/ED Approved - Q3		Project Delivery
		I-10 Express Lanes, Contract 1: PA/ED Approved - Q1		Project Delivery
		I-10 Mt. Vernon Interchange: PSR-PDS Approved - Q3		Project Delivery
		I-10 Mountain View Interchange: PSR-PDS Approved - Q2		Project Delivery
		I-10 Alabama Interchange: PSR-PDS Approved - Q3		Project Delivery
Notes				
Division Strategy: Delivery of Capital Projects				
4H	Action Plan	Milestones	Milestone Status	Responsibility
	Plans, Specifications and Estimate (PSE) Milestones	U.S. 395 Widening: PS&E Approved - Q4		Project Delivery
Notes				

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Division Strategy: Delivery of Capital Projects				
4I	Action Plan	Milestones	Milestone Status	Responsibility
	Construction Milestones	I-215 Barton Interchange: Start Construction - Q1		Project Delivery
		I-215 Segments 1 and 3 Landscaping: Start Construction - Q2		Project Delivery
		ATP Metrolink Improvements: Start Construction - Q2		Project Delivery
		I-10 University Interchange: Start Construction - Q2		Project Delivery
		I-215 Segment 2 Landscaping: Start Construction - Q4		Project Delivery
		I-10 Pepper Interchange: Open for Beneficial Use - Q1		Project Delivery
		SR 210 Pepper Interchange: Open for Beneficial Use - Q3		Project Delivery
		Notes		
Initiative #5: Maximize Funding Opportunities and Cost-Effectiveness of Investments				
Division Strategy: Conduct regional forums to discuss issues of importance across our region				
5A	Action Plan	Milestones	Milestone Status	Responsibility
	Work with regional and statewide entities to ensure that funding structures and policies are in place that are consistent with SBCTA's goals and priorities.	Collaborate with entities such as Southern California Legislative Roundtable, California Toll Operators Committee, SCAG, IEEP, Inland Action		Legislative/Public Affairs

Fiscal Year 2017/2018 Initiatives

	Advocate for policies and funding formulas at the state and federal levels that are favorable for SBCTA to construct and deliver transportation projects	Sponsor design-build legislation in 2017. Introduction of AB 1523 (Obernolte)		Legislative/Public Affairs
		Annual State/Federal Appropriations		Legislative/Public Affairs
		Support/Oppose legislation favorable/harmful to SBCTA's ability to deliver transportation projects		Legislative/Public Affairs
		Host a legislative roundtable with district staff from SBCTA's state and federal delegation		Legislative/Public Affairs
Notes				
Initiative #6: Awareness of SBCTA Programs, Services, and Transit Options				
Division Strategy: Build awareness of SANBAG programs and services				
6A	Action Plan	Milestones	Milestone Status	Responsibility
	Highlight Measure I's contributions to the region's transportation system	Use transit to promote ½ Cent Goes the Extra Mile. Coincide social media boosts with in-transit campaign – Q1-Q2 Use project locations to create a connection between active and completed projects with Measure I investment – ½ Cent Goes the Extra Mile campaign – Q1-Q4	Identified Omnitrans in-bus advertising option for campaign. Starts June 2017 and carries through end of calendar year Sign specs to contractors by June 1 for implementation throughout 2017/2018	Legislative/Public Affairs, Fund Administration

Fiscal Year 2017/2018 Initiatives

	Market San Bernardino County Transportation Authority (SBCTA) identity, promote awareness of programs and services	Actively identify speaking opportunities to promote programs and major projects; participate in regional forums; enhance visibility of General Assembly.		Legislative/Public Affairs
		Completion of External Communications Plan FY 2016-2017 – Q4		Legislative/Public Affairs
	Notes			
Division Strategy: Leverage and grow public outreach and communication services				
6B	Action Plan	Milestones	Milestone Status	Responsibility
	Continue to enhance social media presence	Conduct one social media ad campaign per quarter highlighting project outreach and/or upcoming events		Legislative/Public Affairs
	Utilize On-Call Public Outreach Contracts, On-Call Graphic Design Services Contracts, Marketing and Branding Services Contract, and Redlands Passenger Rail Project Outreach Contract to utilize new tools and capitalize on communications opportunities throughout the region.	Leverage projects to gain more local media coverage.		Legislative and Public Affairs
		Participate in local events like Run through Redlands, Redlands Bike Classic; Third Thursday Food Trucks and 66ers games		Legislative/Public Affairs, Transit
		Develop content for Mobility 21 and Focus on the Future events for regional visibility		Legislative/Public Affairs, Transit
	Utilize On-Call Graphic Design Services Contracts and Marketing and Branding Services Contract to support each Division in their efforts to communicate internally and externally.	Assist Fund Admin and Programming with design of 2018 10-Year Delivery Plan – FY 2017-2018 – Q3		Legislative/Public Affairs, Fund Administration
Submit successful project for regional awards (i.e., CAPIO, PRSA, etc.) – FY 2017-2018			Legislative/Public Affairs	

Fiscal Year 2017/2018 Initiatives

Notes				
<div style="background-color: #fce4d6; padding: 5px;"> Division Strategy: Highlight transit options in San Bernardino County </div>				
6C	Action Plan	Milestones	Milestone Status	Responsibility
	In partnership with transit operators, highlight transit connectivity options in the region	Promote special event transportation services – Ongoing		Legislative/Public Affairs
		Leverage existing resources to build awareness of transit services in San Bernardino County – FY 2017-2018		Legislative/Public Affairs
		Successfully implement LCTOP grant for marketing & branding services in the mountain/desert region – FY 2017-2018		Legislative/Public Affairs
Notes				
<div style="background-color: #e1eef6; padding: 5px;"> Initiative #7: Long Range Strategic Planning </div>				
<div style="background-color: #fce4d6; padding: 5px;"> Division Strategy: Analyze long range transit strategy in a financially constrained framework </div>				
7A	Action Plan	Milestones	Milestone Status	Responsibility
	Update Long Range Transit Plan	Complete Transit Modeling – Q2		Planning
		Complete Draft LRTP – Q3		Planning, Transit, Fund Administration
		Complete Final LRTP – Q4		Planning, Transit, Fund Administration
Notes				

Fiscal Year 2017/2018 Initiatives

Division Strategy: Conduct strategic planning of Measure I projects and update policies to be consistent with practice				
7B	Action Plan	Milestones	Milestone Status	Responsibility
	Update Parts 1 and 2 of the Measure I 2010-2040 Strategic Plan	Obtain Board approval of Strategic Plan Updates – Q1		Planning, Transit, Fund Administration
	Notes			
Division Strategy: Provide current, quality planning data				
7C	Action Plan	Milestones	Milestone Status	Responsibility
	Work with SBCTA departments and local jurisdictions to determine data needs and identify areas of potential assistance.	Data Assistance Memo – Q2		Planning
	Implement GIS Storymaps (SCAG grant)	Initiate StoryMap Project – Q3		Planning
Define StoryMap Structure – Q4			Planning	
7D	Action Plan	Milestones	Milestone Status	Responsibility
	Upgrade GIS land use and demographic growth model	Test scripts – Q2 Revise and validate growth model – Q3		Planning
	Coordinate SBCTA and local jurisdiction input to initial SCAG growth forecasts for 2020 RTP/SCS	Provide feedback to SCAG by Q4		Planning
Notes				
Division Strategy: Conduct subarea and modal studies				
7E	Action Plan	Milestones	Milestone Status	Responsibility
	Conduct Customer-Based Ridesharing and Transit Interconnectivity Study (Caltrans grant)	Draft Action Plan of Strategies – Q1		Planning, Transit, Air Quality/Mobility
		Complete Draft Report – Q3		Planning, Transit, Air Quality/Mobility
Complete Final Report – Q4			Planning, Transit, Air Quality/Mobility	

Fiscal Year 2017/2018 Initiatives

	Mountain Area Transportation Study (MATS) -	Present Report to Committees and Stakeholder Groups – Q1		Planning, Fund Administration
	Notes			
Initiative #8: Environmental Stewardship and Sustainability				
Division Strategy: Monitor and Provide Input to State, Federal, and Regional Plans and Guidelines				
8A	Action Plan	Milestones	Milestone Status	Responsibility
	Provide technical comments on draft reports, plans, and guidelines from Caltrans, CTC, OPR, CARB, CalSTA, and other state agencies	As draft reports and guidelines are released for review		Planning, COG
	Notes			
Division Strategy: Assist jurisdictions, developers, and other stakeholders with area-wide habitat conservation planning				
8B	Action Plan	Milestones	Milestone Status	Responsibility
	Conduct Habitat Preservation/Conservation Framework, Phase 2, including Regional Conservation Investment Strategy (RCIS)	Conduct studies needed to support RCIS components – Q2		Planning
		Prepare Draft RCIS – Q4		Planning
Notes				

Fiscal Year 2017/2018 Initiatives

Division Strategy: Prepare effective active transportation plans				
8C	Action Plan	Milestones	Milestone Status	Responsibility
	Successfully complete Active Transportation Program grants: Points of Interest Pedestrian Plan (PIPP), Safe Routes to School (SRTS) Plan, Phase 2, and Rim-Of-The-World (ROTW) Active Transportation Plan. Update the Non-Motorized Transportation Plan to the 2017 Countywide Active Transportation Plan (CATP)	Finalize SRTS – Q2		Planning
		Finalize ROTW – Q3		
		Provide draft of CATP – Q2		
	Successfully complete Active Transportation grants under the SCAG Sustainability Program: Morongo Basin, Redlands Passenger Rail Project, and Safe Routes to School	Initiate Morongo Basin Active Transportation Plan – Q4		Planning
		Initiate Redlands Rail Accessibility Plan – Q2		Planning
		Initiate Safe Routes to School Program – Q2		Planning
	Notes			
Division Strategy: Implement components of ATP Metrolink Station Accessibility Grant				
8D	Action Plan	Milestones	Milestone Status	Responsibility
	Construction of the Bicycle and Pedestrian improvements around the six Metrolink Stations as identified in the Transit Access Plan	Complete construction - Q4		Project Delivery, Planning
		Notes		

Division Strategy: Develop and administer programs to improve the efficient use of our existing freeway network				
8E	Action Plan	Milestones	Milestone Status	Responsibility
	Administer programs to reduce congestion and traffic delays.	Implement a county-wide vanpool program.		Air Quality/Mobility
		Analyze Freeway Service Patrol beats for efficiency and to identify future service needs		Air Quality/Mobility
		Explore possible improvements to 511 system through regional collaboration		Air Quality/Mobility
		Explore possible partnerships with private sector technology providers (e.g. Waze, Ride Amigos) to improve our commuter programs.		Air Quality/Mobility
Notes				